

Prince George's County Circuit Court

REQUEST FOR INTERPRETER

At the initial filing of this case,

Complete the on-line Request for Interpreter form located on the Prince George's County website Judicial Branch/Forms page. Once submitted the form will be electronically sent to the Clerk of the Circuit Court offices;

or,

Mail the completed form to the Clerk of the Circuit Court Offices, Courthouse,
Upper Marlboro, Maryland 20772;

or,

Present the completed form to the Bailiff or Courtroom Clerk in the courtroom, this may delay your court proceeding.

Requests for Interpreters must be submitted no less than 30 days prior to the scheduled court date, absent extraordinary circumstances.

Contact the Circuit Court Interpreter Coordinator at 301.952.3003 or TTY 301.952.4234 for additional information on Court-approved interpreters or the Circuit Court's policy regarding Interpreters.

1. CASE INFORMATION

Case No.: _____ Date of Request: _____

Case Caption: _____

Language: _____ Dialect: _____

(Specify dialect or signing system if applicable)

2. FOR WHOM IS AN INTERPRETER NEEDED? (check all that apply)

- Petitioner/Plaintiff Defendant/Respondent/State
 Witness Parent Other: _____

3. SCHEDULING INFORMATION

Hearing Date: _____ Hearing Time: _____

Hearing Type: _____

Estimated amount of time for hearing: _____

4. NAME, PHONE NUMBER, AND TITLE OF PARTY REQUESTING AN INTERPRETER

Name: _____

Phone Number: _____ Title: _____
(e.g. Attorney for Plaintiff, etc.)

5. NAME OF CLERK OR BAILIFF RECEIVING REQUEST (FOR COURTROOM PERSONNEL USE ONLY)

Name: _____ Courtroom: _____